

Curriculum vitae Niklaus Emanuel Bartlome

Personal Information:

Address: Bümplizstrasse 124
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E-mail: niklaus.bartlome@bluewin.ch
Date of birth: May 20, 1990
Place of origin: Bern (BE), Schweiz
Marital status: unmarried



Education:

PhD in Climate Sciences, University of Bern 04.2022–
The joint project (Institute of History and Oeschger Centre for Climate Change Research) investigates the complexity of volcanic eruption-climate-society causalities in the historical past (1500-1800).

Master of Arts in History, University of Bern 09.2016–12.2020
Major: History of the Middle Ages/Early Modern Swiss History
Minor: Medieval Studies (Interdisciplinary: German Studies, Palaeography, Codicology), University of Fribourg

Bachelor of Arts in History, University of Bern 09.2011–08.2016
Major: History, focus on history before 1800
Minor: Foundations of Law, Constitutional Law and Theory of the State

Federal Matura, Gymnasium Neufeld 07.2005–06.2009

Professional experience and internships:

Internship as scientific archivist (60%) in the area of Family and communal archives, Fribourg State Archives 04.2021–03.2022
Indexing of archival holdings, esp. handwritten, early modern correspondence (German/French)

Internship as scientific archivist (80%) in the area of Private archives, Burgerbibliothek Bern 01.2020–06.2020
Introduction to archival work, assessment, tagging and indexing of archival holdings, esp. archives of associations and bequests (incl. handwritten correspondence and postcards) and early modern codices.

Head of secretariat (20–30%) with Prof. Dr. Sibylle Hofer, Institute for Legal History, University of Bern 08.2017–
Administration, personnel and finance, supervision of third-party credits, organization of courses, correspondence

<i>Head of secretariat (30-45%) with Prof. Dr. Christian Hesse and Prof. Dr. Christian Gerlach, Institute of History, University of Bern</i>	09.2017–08.2019
Supervision of finances, third-party credits and SNF projects, organization of colloquia and conferences, correspondence	
<i>Auxiliary Assistant (25%) with Prof. Dr. Sibylle Hofer, Institute for Legal History, University of Bern</i>	03.2015–07.2017
Secretarial and auxiliary assistance work, support for a scientific publication	
<i>Auxiliary Assistant (20–25%) with Prof. Dr. Regula Schmid Keeling und Prof. Dr. Christian Hesse</i>	08.2014–07.2017
<i>Department of Medieval History, University of Bern</i>	
Literature acquisition, literature management in Endnote, assistance with course preparation	
<i>Tutor (13%) with Prof. Dr. Regula Schmid Keeling</i>	08.2013–07.2014
<i>Institute of History, University of Bern</i>	
Independent organization and implementation of a tutorial for first and second semester history students.	
<i>Temporary librarian (20–60%) at the University Libraries Bern (SOB and ZB)</i>	02.2011–06.2011
Revision of a catalogue sub-holding, inventorying of new books, introduction to library system Aleph 500 (acquisition and cataloguing module)	
<i>Intern at the State Archives of the Canton of Bern</i>	12.2009–01.2010
Introduction to different areas of archive work, incl. indexation and reading room supervision	

Stays abroad:

<i>Erasmus exchange semester, Université de Toulouse Le Mirail</i>	09.2012–01.2013
Attendance of lectures, seminars and language courses in French	
<i>Language stay in Edinburgh, Scotland</i>	08.2009–11.2009
Attended language courses at the school „Kaplan Aspect“	

Other skills:

Languages:	German (mother tongue)
	English (business fluent)
	French (Very good knowledge)
	Latin (Good knowledge; Matura examination subject, Latinum)

IT skills: Experience in the use of the archiving software ScopeArchiv
Experience in using the manuscript database Fragmentarium
Work with literature management programs (EndNote, Citavi)
Proficient in the use of Microsoft Office (Word, Excel, Powerpoint)
Skilled in using the financial and personnel applications of the
Canton of Bern (eForms, Bridge4ERP, financial reporting,
personnel point planning PPP)

Other: Category B driver's license since 2011

Other activities and free time:

<i>Commitement in the Zunftgesellschaft zu Schmieden, Bern</i> Assistance in the organization of guild events (e.g. children's festival), guild council mandate since 2020	05.2008–
<i>Board member of the students of the Institute of History</i> Organization and realization of general meetings of the students of the department as well as information events at grammar schools and at the university	02.2013–07.2017
<i>President of the Irish Dance Group Bern</i> Organization of club excursions and events, general presidential tasks	04.2013–03.2016

Leisure: reading, board and computer games, dancing, blacksmithing

References:

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